

receiving corporate policy and preference data from a corporate database, and storing authorization request data in the corporate database;

providing a travel expense reporting module configured to calculate total expense data based on trip data and expense policy data received from the corporate database, and storing the calculated total expense data to the corporate database; and

providing a travel decision module configured to receive pre-trip booking data and actual expenses data from the corporate workstation, receiving travel availability data from the computerized travel reservation database, and storing trip record data to the corporate database.

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95. The method of claim 94, wherein the step of displaying travel availability data from the computerized travel reservation database on the corporate workstation comprises the step of displaying a new trip icon.
96. The method of claim 95, wherein the step of receiving trip request data from the corporate workstation comprises the steps of receiving a selection of the new trip icon, and receiving travel purpose data from the corporation workstation.

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97. The method of claim 94, wherein the step of displaying travel availability data from the computerized travel reservation database on the corporate workstation includes the step of displaying a search flight button.
98. The method of claim 94, wherein the step of providing a travel planning module configured to perform a trip request process and a build itinerary process by supplying graphical user interfaces comprises the substeps of:
- displaying a new trip icon;
  - receiving a selection of the new trip icon from the corporate workstation;
  - displaying a purpose of trip and charge center icon in response to the step of receiving a selection of the new trip icon;
  - receiving purpose of trip and charge center data from the corporate workstation;
  - displaying a trip search icon in response to the step of receiving purpose of trip and charge center data;
  - displaying a flight list window in response to the selection of the trip search icon; and
  - receiving a flight request from the flight list window.

99. A travel planning and reporting method, comprising:
- storing in a database a set of frequent trip records, each frequent trip record associated with a traveler and reflecting a travel itinerary without any associated travel dates;
  - receiving from a particular traveler an indication that a trip request corresponds to a frequent trip record;
  - prompting the particular user to provide travel dates associated with the trip request; and
  - automatically booking a new travel reservation associated with the trip request and scheduled based on the provided travel dates.
100. The method of claim 99, wherein receiving from a particular traveler an indication that a trip request corresponds to a frequent trip record, comprises:
- prompting the particular user for the trip request.
101. The method of claim 99, wherein receiving from a particular traveler an indication that a trip request corresponds to a frequent trip record, comprises:
- displaying a set of frequent trip records associated with the particular traveler and stored in the database.

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102. The method of claim 99, further comprising:  
maintaining a log of travel reservations for the particular traveler.
103. The method of claim 102, wherein an expense report is associated with each entry in the log.
104. The method of claim 99, further comprising:  
storing expense reports for travel reservations.
- FLY 105. ~~The method of claim 104, wherein the step of automatically booking a new travel reservation associated with the trip request and scheduled based on the provided travel dates, comprises:  
creating a new expense report for the new travel reservation.~~
- K1 106. The method of claim 105, further comprising:  
automatically populating, without user intervention, at least one field of the new expense report.
107. The method of claim 99, further comprising:  
creating and sorting a new expense report associated with the new travel reservation; and

5                   populating at least one field of a new expense report from information  
obtained when booking the new travel reservation.

108. The method of claim 107, further comprising:

                  prompting the particular traveler for information to complete the new  
expense report.

109. The method of claim 99, further comprising:

                  determining, before booking the new travel reservation, whether all  
components of the new travel reservation comply with predetermined policies or  
agreements governing travel associated with an entity.

110. The method of claim 99, further comprising:

                  creating and sorting a new expense report associated with the new travel  
reservation;

                  populating at least one field of a new expense report from information  
obtained when booking the new travel reservation; and

                  determining whether all components of the new travel reservation comply  
with predetermined policies or agreements governing travel associated with an  
entity.

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111. The method of claim 109, wherein the components are selected from the group comprising a transportation component, a lodging component, a car rental component, a food component, and an entertainment component.
112. The method of claim 110, wherein the components are selected from the group comprising a transportation component, a lodging component, a car rental component, a food component, and an entertainment component.
113. The method of claim 99, further comprising:  
displaying a calendar showing at least one month divided into days with icons on days associated with the new travel reservation.
114. The method of claim 99, further comprising:  
displaying a calendar showing at least one month divided into days with at least two icons on days associated with the new travel reservation, wherein the icons represent components on the travel reservation and are selected from the group comprising a transportation component, a lodging component, and a car rental component.
115. In a system having a set of traveler workstations, at least one department manager workstation, a travel manager workstation, and a travel database

communicably connectable via a network and separately communicably connectable to a travel agency and a computerized travel reservation system, a method for planning and reporting travel, comprising:

enabling a traveler to use one of the traveler workstations to select and book a travel reservation directly with the computerized travel reservation system without assistance from the travel agency;

storing the travel reservation in a travel record in the travel database;  
prompting a manager using the department manager workstation for approval of the travel reservation once it has been determined that the travel reservation complies with predetermined policies;

populating the travel record with expense information for a trip associated with the travel reservation, including transportation-related expense information associated with the travel reservation and derived from information from the computer reservation system; and

enabling a travel manager using the travel manager workstation to access the travel database for a report on travel expenses associated with the entity.

116. The method of claim 115, wherein prompting a manager using the department manager workstation for approval of the travel reservation once it has been determined that the travel reservation complies with predetermined policies, comprises:

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updating the travel record to reflect the manager's approval of the travel reservation.

117. The method of claim 115, wherein prompting a manager using the department manager workstation for approval of the travel reservation once it has been determined that the travel reservation complies with predetermined policies, comprises:

notifying the traveler in the event the manager rejects the travel reservation.

118. The method of claim 115, further comprising:

enabling the travel manager to notify at least one of the traveler and the department manager in the event one of the travel expenses has been rejected.

### REMARKS

Applicants have added new claims 94-118 in order to identify additional aspects of the claimed invention that are entitled to protection. As a result, claims 1-35, 64, 67-69, 73-86, and 92-118 are now currently pending.